

STATE OF ALASKA

DEPT. OF HEALTH & SOCIAL SERVICES

DIVISION OF BEHAVIORAL HEALTH
CENTRAL OFFICE

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April 27, 2004

Carl Iepoch, Chair
Board of Directors
Alaska Mental Health Consumer Web
1248 Gambell Street
Anchorage, Alaska 99502

Dear Mr. Iepoch:

Congratulations on your recent appointment to Chair of the Alaska Mental Health Consumer Web. It has been brought to my attention that you, on behalf of your organization, have requested waived access to an advance of FY04 fourth quarter funds.

I understand your organization continues to experience significant leadership change and is substantially non-compliant with reporting as well as fundamental policies & procedures to insure timely business operations as well as staff & volunteer safety training.

Nonetheless, the Division of Behavioral Health supports consumer-driven initiatives, and especially the consumer services your organization has provided by bringing information age technology to consumers. Therefore, I am pleased to inform you the Division of Behavioral Health will grant your request for advance to FY04 4th Quarter funds with the following conditions:

- a. the Alaska Mental Health Consumer Web (herein after referred to as the grantee) must submit all required FY04 reports no later than July 31, 2004;
- b. the grantee must simultaneously prepare and submit an FY05 grant application requesting funds no greater than FY04 level (e.g. \$54,400);
- c. the grantee shall temporarily close it's doors for business based upon safety and fiscal liability concerns (e.g. staff & volunteers are not trained to manage crisis situations, etc.);
- d. the grantee must agree to and adopt a by-law change that provides for up to eleven members, five of whom will be non-consumers (e.g. 51% consumers and 49% non-consumers). In order to assure the best chance for organization success, the initial cohort of non-consumer board members shall be hand-picked by the Trust & AMHB.

e. the grantee must continue to work with the Foraker group in the assessment and plan for operational viability, as well as adopt required by-law changes, fiscal and personnel policies & procedures, and implement said policies & procedures prior to the re-opening for business (confirmed independently by the Foraker Group); and

f. the grantee should collaborate with NAMI/Consumer Consortium and/or SCC to the extent it fits with your organizational mission.

I assume the aforementioned will be agreeable to your organization in order to access FY04 4th quarter funds. Meanwhile, please continue to work with John Bajowski (269-3609) in our Anchorage Office. I look forward to the Alaska Mental Health Consumer Web emerging from this time of challenge stronger and more viable than ever before.

Sincerely,

A handwritten signature in dark ink, appearing to read "William H. Hogan". The signature is fluid and cursive, with the first name "William" and last name "Hogan" clearly distinguishable.

William H. Hogan, Director

Cc: Bill Herman, Alaska Mental Health Trust Authority
Alan Kajikawa, Foraker Group
Robert Hammaker, Division of Behavioral Health
John Bajowski, Division of Behavioral Health
Richard Rainery, Alaska Mental Health Board